
POLICY

The Interstate Compact for Juveniles (ICJ) regulates travel across state lines of juveniles on probation or parole. ICJ rule 801-1 (www.juvenilecompact.org) provides requirements for ICJ Travel Permits (ICJ Form VII). The MDHHS interstate compact office administers travel permitting under the ICJ. Travel permit requirements apply to any juvenile on probation or parole including MDHHS wards and court wards. Travel permits are processed using the Juvenile Interstate Data System. The sending agency or court maintains full responsibility for the welfare of its juveniles while traveling on travel permits. Juveniles on travel permits:

- Are not assigned or supervised by a caseworker or probation/parole officer in the visited state.
- Live in a place that has not had an ICJ home evaluation. Adults in the residence are not subject to background checks.
- Do not receive services from the state they visit.

As part of basic case management, caseworkers and probation officers must meet regularly with juveniles on their case load and submit travel permits to the Michigan compact office in a timely manner. Barring an emergency, caseworkers and probation officers must submit travel permits to the Michigan interstate compact office at least seven calendar days in advance of the travel start date.

In cases where a court issues a court order that involves travel across state lines, the caseworker or probation officer must coordinate to ensure a travel permit is submitted prior to departure on travel.

PURPOSE

To provide for juvenile and public safety by establishing requirements for travel by juveniles who are on probation or parole outside their home state.

PROCEDURE

Caseworkers and probation workers must complete an ICJ Travel Permit (ICJ Form VII) for any juvenile traveling out-of-state for a period in excess of 24 consecutive hours who has committed or which the adjudicated/convicted offenses or case circumstances include:

- Sex-related offenses (those requiring registration or not).
- Violent offenses that have resulted in personal injury or death.
- Offenses committed with a weapon.
- Juveniles who are state committed or under state care and supervision.
- Juveniles who are being supervised in Michigan under ICJ and desire to travel to another state.
- Juveniles testing ICJ placement incident to an ICJ referral and who are subject to the terms of the ICJ.
- Juveniles returning to the state from which they were transferred for the purposes of visitation.
- Juveniles transferring to a subsequent state(s) with the approval of the initial sending state.
- Transferred juveniles in which the victim notification laws, policies and practices of the sending and/or receiving state require such notification.

Juveniles placed in a residential facility in another state do not require a travel permit, but may be reported to the receiving state using the travel permit for notification.

Travel permits may cover travel up to 90 consecutive calendar days in duration. When a permit will exceed 30 calendar days in duration, the caseworker or probation officer must provide written reporting instructions for the juvenile requiring a positive status report at intervals not to exceed 30 calendar days.

The caseworker or probation officer initiating a travel permit must ensure the juvenile has a means of return, that the youth is provided with a copy of the permit to maintain in their possession during travel, and to verify that the youth returns promptly as scheduled. Documentation of a timely return is not required.

In the event that the juvenile fails to report return to Michigan, the caseworker or probation officer must attempt to contact the juvenile to assess the situation. In the event that the juvenile has not been contacted or located within one business day, the caseworker or probation officer must continue to establish contact and notify supervision and the compact office. If contact is not established by

the second business day, the caseworker or probation office must seek a warrant for apprehension and follow relevant court or MDHHS Absent without Leave procedures. The caseworker warrant must be for coded for nationwide pickup, entered into the Law Enforcement Information Network and the resulting nine-digit NIC number from the National Crime Information Network forwarded to the Michigan compact office.

In the event that the juvenile reports issues with return prior to permit expiration, the caseworker or probation officer must provide assistance and notify their supervisor and the Michigan compact office. The compact office must notify the visited state compact office.

Travel Permit to Michigan

Upon receipt of a travel permit to Michigan, the Michigan compact office must route the permit to the appropriate county office. The compact office may route the permit directly to an appropriate staff if they are known to the compact office.

The caseworker is not required to make contact with the juvenile or provide any reports or other case support. Should the caseworker become aware of an incident involving the juvenile, the caseworker must immediately notify their supervisor and the Michigan compact office.

Should the caseworker become aware that a juvenile has stayed beyond their permit duration, the caseworker must immediately notify their supervisor and the Michigan compact office.

TRAINING

Training in travel permitting and use of the Juvenile Interstate Data System may be arranged with the Michigan compact office.

LEGAL BASIS

Interstate Compact for Juveniles Act, 2003 PA 56, as amended, MCL 3.691 et seq.

Social Welfare Act, 1939 PA 280, as amended, MCL 400.115a(a)(l)